

MINUTES OF HUDSWELL & DISTRICT PARISH COUNCIL
ANNUAL GENERAL MEETING
HELD IN HUDSWELL VILLAGE HALL ON: Thursday 15th May 2025

Present: Cllr A Barker (AB)
Cllr P Chapman (PC)
Cllr J Dixon (JD)
Cllr B Phillips (BP)
Cllr R Phillips (RP)
Mrs C Swainston (Parish Clerk) (CS)
Cllr H Swettenham (HS)

Martin Booth

Apologies: County Cllr Y Peacock (NYC)

	ACTION
1. Election of Chairman	
Cllr John Dixon was elected as Chairman, and Cllr Richard Phillips as Vice Chairman. Cllr Dixon thanked those in attendance.	
2. To approve the Minutes for 2024	
The minutes of the last Annual General Meeting held on 16 th May 2024 were approved and signed.	
3. Approval of Annual Governance Statement 2024/2025 for Audit	
The Risk Register, Asset Register and Standing Orders for 2025 were considered, together with the additional Playing Field Risk Register and Privacy Statement. Councillors ratified these documents and approved the Annual Governance Statement.	
4. Approval of Accounting Statements 2024/2025 for Audit	
The Parish Clerk presented the final accounts for the period 2024/25 and confirmed that the "Exemption Certificate" would be returned to the external Auditor.	
5. To agree Parish Clerks Stipend 2025/2026	
The Parish Council agreed an annual stipend of £2,240.00 for the Parish Clerk. This equates to 50% of the precept, plus an increase of 6.7% in line with Government pay awards.	
6. Parish Council Chairman's Report	
The Chairman stated that after the extremely busy year of 2023/2024 this year had been very quiet. There was nothing significant to report other than that councillors and the parish clerk were working behind the scenes, as usual, to ensure that the parish remained compliant. An ongoing challenge.	
7. County Councillor's Report	
Unfortunately, County Cllr Peacock was absent and had sent her apologies.	
8. Hudswell Community Charity Report	
Mr Martin Booth presented the Hudswell Charity report.	

9. Hudswell Village Hall Report	ACTION
Cllr Paul Chapman presented the Village Hall report.	